

**MONTGOMERY COUNTY PUBLIC SCHOOLS
DEPARTMENT OF SYSTEMWIDE SAFETY & EMERGENCY MANAGEMENT**

**AUTHORIZATION TO RELEASE RESULTS OF CONTRACTOR CRIMINAL
BACKGROUND CHECK TO EMPLOYER**

I, _____, have been assigned to work on a Montgomery County Public Schools (MCPS) worksite as an employee or member of the workforce of a business or entity that has a contract with MCPS to provide goods and/or services to the school system. Pursuant to MCPS policy and recent amendments to § 5-561 of the Family Law Article of the Maryland Code, I have been fingerprinted as part of a criminal background check for my work on an MCPS worksite for a MCPS contractor. I hereby authorize MCPS to release to my employer reports regarding any and all criminal history records that MCPS receives as a result of the criminal background check. As a MCPS contractor, your employer may be required to take appropriate steps to promptly follow up on information identified in the criminal background check.

TO BE COMPLETED BY INDIVIDUAL UNDERGOING BACKGROUND CHECK:

Name: (Last, First, Middle)

Alias, Maiden, or Former Names:

Date of Birth:

Phone Number:

Email Address:

TO BE COMPLETED BY CONTRACTING COMPANY:

Name of Contractor:

JCA Heyman Interages Center

Name of Sub-Contractor: (if applicable)

Authorized Representative:

Kathleen (Kathi) Dennis

Address:

12320 Parklawn Drive

City, State, Zip

Rockville, MD 20852

Telephone Number:

301-255-4234

Email Address:

kdennis@accessjca.org

TO BE SIGNED BY INDIVIDUAL UNDERGOING BACKGROUND CHECK:

Date

Signature

OFFICE USE ONLY

CJIS NUMBER:

. . .